

NPACE 2022 Conference Terms & Policies

Purpose of this Educational Activity

NPACE provides ANCC approved continuing nursing education activities using evidence-based criteria that is independent from commercial influence, to improve the professional practice of nursing and to positively impact patient, system, and/or population outcomes.

Objectives of this Educational Activity

By attending an NPACE continuing education activity:

- Nurse Practitioners will self-report an increase in their primary care knowledge and skills
- NPs will self-report a change in their clinical practice performance based on new evidence-based information learned
- NPs will self-report an increase in patient quality outcome measures
- NPs will self-report that they received a positive return on their investment with regard to increased knowledge, skills, and patient outcomes
- NPs will self-report an increase in their professional development skills

NPACE is accredited as a provider of continuing nursing education by the American Nurses Credentialing Center's Commission on Accreditation.

In-Person Conference Health & Safety Policy

The health and safety of the entire NPACE community is a priority as we move back to in-person events. NPACE continues to monitor the changing landscape of the COVID-19 pandemic and to review all applicable state, local, federal, affiliate partner, and CDC guidance. Based on this information, NPACE

created and is implementing the following policy for all in-person events starting on November 1, 2021:

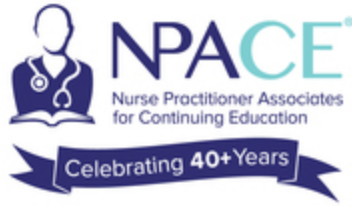
- Full vaccination, as defined by the CDC, by all conference attendees, exhibitors, sponsors, and speakers (attestation will be required).
- Facial coverings encouraged indoors by conference attendees, exhibitors, sponsors, and speakers. May be required per state law/event.
- Social distancing of a minimum of 3 feet apart.
- Other: As required by local, state, or federal statute.

Attestation will be required from all attendees, vendors, and speakers prior to entrance at the conference. Notification and attestation forms will be provided to all individuals through registration.

All attendees, exhibitors, sponsors, and speakers must stay home if they are sick and/or have had close contact to someone with COVID-19 within the last 24 hours. The CDC defines close contact as being within 6 feet of an infected person for a total of 15 minutes or more over a 24-hour period within two days before the person started having symptoms and/or tested positive for COVID-19.

These decisions may be altered depending on the evolving status of the COVID-19 pandemic.

Unvaccinated participants will be encouraged to participate digitally.



Registration Cancellation Policies

FEES:

All registrations must be paid in full by credit card (Visa, MasterCard, American Express or Discover) at the time of registration. NPACE no longer accepts payment by check. If using Letter of Credit or complimentary registration, please contact the NPACE accounting office at 508-907-6424 for registration information.

CANCELLATION BY REGISTRANT:

Written notice of cancellation must be received by email or letter. A refund, less a \$50 non-refundable administrative fee, will be issued when cancellation is received no later than one month prior to the conference start date. Refunds are processed based on the original form of payment. A letter of credit, less a \$50 non-refundable administrative fee, will be issued when cancellation is received between 30 and 15 days of the conference start date. This is valid for 12 months from issuance and may be used towards any in-person or virtual NPACE event. No refunds will be issued for cancellations received within 14 days of the conference start date*.

*CANCELLATION DUE TO COVID-19 EXPOSURE:

The health and safety of all conference participants is of the utmost importance to us. In the event that a registrant has had direct contact with someone who has recently tested positive for COVID-19, is experiencing symptoms associated with COVID-19, and/or has tested positive for COVID-19 within 14 days of the conference start date, please contact NPACE at 508-907-6424 or npace@npace.org to cancel your registration. We will provide options to transfer your registration to another NPACE conference or extend a Letter of Credit (less a \$50 non-refundable administrative fee).

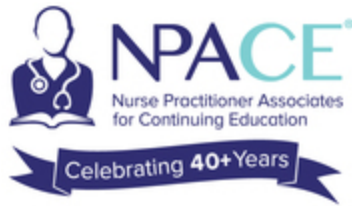
CANCELLATION OF EVENT:

In the event NPACE cancels or postpones a conference due to circumstances beyond its control, NPACE's liability shall be limited to refund of paid registration fees.

Conference Policies

Requirements for Successful Completion: To obtain CE credit for this activity, participants must sign in, be present at the CE activity and complete all components of the online CE certification process as instructed, including any pre- or post-tests or evaluations. Attendees are expected to attend 100% of each learning activity whether live or virtual. Copies of all certificates of completion will be maintained in the attendee's online account at community.npace.org (for live conferences) and learn.npace.org (for virtual learning) and are accessible for download at any time. NPACE will not send a separate certificate. NPACE routinely conducts audits of registrations and certificates of completion to ensure compliance. ***NPACE cannot provide CE credit for any activity when the above requirements for successful completion are not met.***

Fraudulent Activity: The requirements stated above must be followed for successful completion of an NPACE learning activity. Any participant attempting to obtain credit for an activity that he or she did not complete will have their credits voided and may be prohibited from registering for future NPACE programs. Violations include not attending a program, having someone else complete the components of submission, or in any way attempting to obtain credit for a session at which the attendee was not present. Registration fees will not be refunded when a participant was not present and attempts to submit for CE credits fraudulently.



Non-CE Product Theaters: Product Theaters are provided by a commercial interest and therefore contact hours will not be awarded. NPACE offers product theater meal programs through our industry partners as part of the conference agenda whenever possible. Available meal programs are listed as sessions on the program agenda. Meals offered during these sessions are for attendees only. NPACE orders food based on expected attendance and sign-in with the sponsor is required just prior to the start of the program. NPACE does not conduct pre-registration or ticketing for Product Theaters. You may be required to provide your NPI number as part of the registration process. Please be advised that information such as your name and the value of any meal you receive during these promotional programs may be publicly disclosed by the sponsor company pursuant to applicable federal and/or state laws.

Sponsored CE Programs: NPACE offers Sponsored CE Programs through health care education partners as part of the conference agenda when possible. These programs will be disclosed to participants in compliance with ANCC guidelines.

Commercial Support & Sponsorship: Learners are informed if any entities have provided commercial support or sponsorship for this educational activity on the *Disclosure of Commercial Support and Sponsorship* document included in this registration packet. This document includes information on how NPACE maintains integrity and prevents bias in the presence of commercial support and sponsorship.

Statement of Liability from NPACE: NPACE reviews presentation content to ensure it is based on the most current evidence, which may include but is not limited to evidence-based practice, literature/peer-reviewed journals, clinical guidelines, best practices, and content expert opinion but does not independently research and verify the information provided by Presenters. The information given by the NPACE faculty has been researched, making certain the dose of drugs and schedules of treatment are correct and compatible with standards generally accepted at the time of the presentation. Nevertheless, as new information becomes available, changes in treatment and the use of prescribed medications become necessary. Participants are advised to carefully consult the instruction and information guidelines for clinical practice. NPACE disclaims any liability, loss, injury or damage incurred as a consequence, directly or indirectly, of the use and application of any information given in a presentation.

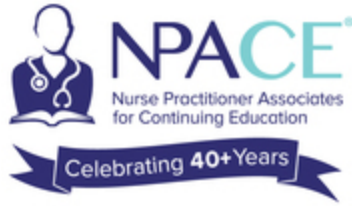
Consent Use of Photographic Images: Registration and participation at NPACE conferences constitutes consent for NPACE to use and distribute (both now and in the future) the registrant's image in photographs and video recordings for any lawful purpose.

Non-Endorsement of Products: NPACE's status as an accredited provider of continuing nursing education does not imply endorsement by NPACE or the American Nurses Credentialing Center (ANCC) of any commercial products discussed or displayed in conjunction with this program, including within the Exhibit Hall.

Presence or Absence of Conflicts of Interest: All planners, presenters, faculty, and content reviewers of this activity must disclose any relationships with commercial interests, or lack thereof, in relation to the educational activity. See the *Disclosures of Relationships with Commercial Interests* document.

Conference Name Badge: All attendees must wear their conference name badge for entrance into NPACE programs, including workshops, meeting spaces, product theaters and Exhibit Halls. NPACE requires attendees to wear their name badge throughout the conference to help NPACE maintain security of the meeting space.

Seating Policy: Due to safety issues, NPACE will not allow aisles in the meeting space to be obstructed in any way. All attendees must be seated in chairs, at tables while programs are in progress. No



obstructions such as electric cords or bags shall obstruct walkways. Please plan to arrive a little early so that you can be seated, otherwise members of the NPACE staff will assist you in finding a seat while the program is in progress.

Guests: Only registered attendees are allowed entry to NPACE meeting rooms and [the](#) Exhibit Hall. Guests are not permitted. This includes spouses or other family members of the attendee, including infants or children. Any attendee requiring a helper or assistant during the conference should contact NPACE in advance of the conference to obtain an exception to this policy. Only registered attendees may attend workshops or break-out sessions. Non-registered attendees are not permitted, even if the non-registered attendee does not want contact hours or handouts as part of participation. There is no auditing of sessions.

Food and Beverage Provided by NPACE: NPACE may provide amenities such as food and beverage when possible. These refreshments are available for registered attendees only; food and beverage provided by NPACE are not available for guests of the attendee.

Special Food Accommodations/Dietary Needs: Please alert NPACE on your conference registration, if you require special accommodations or have special dietary needs. (You must contact the hotel directly to make accommodations related to your individual hotel stay.) NPACE will make every effort to work with participants and the conference venue to accommodate any disclosed food allergies and other food-related medical conditions. However, there is always a risk of contamination and participants concerned with food allergies need to be aware of this risk. NPACE is not directly involved in the preparation or service of any of the food at the conference and as such cannot control matters associated with food allergies. NPACE is not responsible for adverse reactions to foods consumed while at any NPACE event.

Storage of Luggage and Personal Belongings: NPACE does not provide luggage storage for attendees who are checking out of the conference hotel. Due to safety concerns, luggage may not be stored in the meeting space or other conference areas including the Registration Desk. Attendees needing luggage storage prior to departure should contact the hotel's Front Desk for arrangements. NPACE cannot store other personal belongings such as computers at the Registration Desk or in any other conference area.

Meeting Space Disruptions: Cell phone use, loud talking, or other activities that are disruptive to other attendees will not be permitted within NPACE meeting rooms. NPACE reserves the right to ask any attendee creating a disruption to leave the meeting room.

Wi-Fi and Charging Electronic Devices: NPACE welcomes attendees to bring mobile devices (including tablets and laptop computers) to its conferences. Please note that NPACE makes every effort to provide limited Wi-Fi accessibility for its participants. NPACE cannot always provide access to charging stations or outlets within the meeting room. You should charge your device before arriving at the conference.